



HICKORY HILLS APARTMENTS

100 Arthur Drive
Wexford, Pennsylvania 15090
(724) 935-2800
Fax (412) 318-6285

Rental Application

FOR OFFICE USE ONLY

DATE _____
PROPERTY _____
APT. NO. _____ RENT \$ _____
AGENT _____

Please complete all requested information on the front and back of this form. Thank you for your interest in our apartments.

Date of Application _____ Desired Date of Occupancy _____
Type and Size of Apartment Wanted (No. of Bedrooms, etc.) _____

PERSONAL INFORMATION

APPLICANT'S FULL NAME _____ **Date of Birth** _____
Social Security No. _____ **Driver's Lic. No./State** _____ **E-mail** _____
Home Phone _____ **Work Phone** _____ **Cell Phone** _____
CO-APPLICANT'S FULL NAME _____ **Date of Birth** _____
Social Security No. _____ **Driver's Lic. No./State** _____ **Relationship** _____
E-mail _____ **Home Phone** _____ **Cell Phone** _____

Full Names of All Other Residents	Relationship to You	Date of Birth

How Many Pets Do You or Other Occupants Own? _____ Kind of Pet, Breed, Weight _____

How Did You Hear About Our property? _____

☐ Website ☐ Facebook ☐ Yelp ☐ Friend ☐ Apartment Rental Guide Book ☐ Online Apartment Link ☐ Other

RESIDENCE HISTORY

PRESENT ADDRESS _____
Present Telephone _____ Dates From _____ To _____
Present Landlord or Mortgage Co. _____ Telephone _____
Monthly Payment \$ _____ Reason for Moving _____

PREVIOUS ADDRESS _____
Dates From _____ To _____
Present Landlord or Mortgage Co. _____ Telephone _____
Monthly Payment \$ _____ Reason for Moving _____

EMPLOYMENT INFORMATION

PRESENT EMPLOYER _____ Dates From _____ To _____
Employer's Address _____ Telephone _____
Position _____ Supervisor _____ Gross Monthly Salary \$ _____

PREVIOUS EMPLOYER _____ Dates From _____ To _____
Employer's Address _____ Telephone _____
Position _____ Supervisor _____

CO-APPLICANT'S EMPLOYER _____ Dates From _____ To _____
Employer's Address _____ Telephone _____
Position _____ Supervisor _____ Gross Monthly Salary \$ _____

BANKING AND CREDIT REFERENCES

BANK NAME & BRANCH _____ Telephone _____

Checking Acct. No. _____ Savings Acct. No. _____

Loan Acct. No. _____ Monthly Payment \$ _____

CREDIT REFERENCE _____ Telephone _____

Address _____ Account No. _____

CREDIT REFERENCE _____ Telephone _____

Address _____ Account No. _____

OTHER REFERENCE _____

Address _____

OTHER INFORMATION

TOTAL NUMBER OF VEHICLES (Including Company Vehicles) _____

Make/Model _____ Year _____ Color _____ Tag No./State _____

Make/Model _____ Year _____ Color _____ Tag No./State _____

Other Car, Motorcycle, etc. _____

Total Gross Monthly Household Income \$ _____

If there are other sources of income you would like us to consider, please list income, source and person (Banker, Employer, etc.) who we would contact for confirmation. You do NOT have to reveal alimony, child support, or spouse's annual income unless you want us to consider it in this application.

Amount \$ _____ Per _____ Source _____ Telephone _____

Amount \$ _____ Per _____ Source _____ Telephone _____

Comments: _____

HAVE YOU OR CO-APPLICANT EVER: Been sued for non-payment of rent? ☐ Yes ☐ No

Been evicted or asked to move out? ☐ Yes ☐ No Broken a Rental Agreement or Lease? ☐ Yes ☐ No

Been sued for damage to rental property? ☐ Yes ☐ No Declared Bankruptcy? ☐ Yes ☐ No

In Case of Personal Emergency, Notify _____ Relationship _____

Address _____ Home Phone _____ Work Phone _____

I hereby make application for an apartment and certify that this information is correct. I authorize you to contact any references that I have listed. I also authorize you to obtain my consumer credit report from your credit reporting agency, which will appear as an inquiry on my file.

APPLICANT'S SIGNATURE _____

CO-APPLICANT _____

DATE SIGNED _____

FOR OFFICE USE ONLY – DO NOT WRITE BELOW

Date Application Received _____ Received By _____

REFERENCE VERIFICATION	REMARKS	RECORD OF PAYMENTS RECEIVED		
<input type="checkbox"/> Present Landlord		Date	Description	Amount
<input type="checkbox"/> Previous Landlord				
<input type="checkbox"/> Employment				
<input type="checkbox"/> Co-Applicant Employ				
<input type="checkbox"/> Bank		THIS APPLICATION: <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved		
<input type="checkbox"/> Credit (1)		Date _____		
<input type="checkbox"/> Credit (2)		By _____		
<input type="checkbox"/> Credit (3)		Assigned to Apt. No. _____ Rent \$ _____		
<input type="checkbox"/> Other		Apartment Address _____		
		Applicant Notified By _____		
		Anticipated Move-In Date _____		